

T E X A S



## Texas Master Naturalist Meeting OWL Loaner Program

### Purpose

The Meeting Owl Pro is our premium 360-degree camera, mic, and speaker combined into one easy-to-use device. It creates the experience of in-person participation for hybrid teams and integrates seamlessly with the conferencing platforms you already use. The Texas Master Naturalist Program state office is offering a loaner program for the 10 Meeting Owls in state office inventory.

### Loaner Program Details

- Equipment Training – Included in each kit is an instruction manual on use of the Meeting Owl. If needed – a training can be offered virtually to help a chapter hook up the equipment.
- Loan Length – Chapters are welcome to loan out a Meeting OWL for a 6-month period to cover a basic training season, but arrangements may be made for extensions depending on program demand.
- Equipment Care – The TMN Office anticipates best use of the Meeting OWL equipment but will not hold the Chapter responsible as long as good care has been taken to minimize such incidents

### Terms of Loaner Program

- Meeting OWL Sets include:
  - Soft Shell Case
  - Meeting OWL
  - Power Cable, Owl USB Cable, & 10' USB Extender
  - Instruction Card
- Chapters participating in the loan program agree to be responsible for the best possible care and maintenance of the equipment while they are using them.
- Chapters will not be held financially liable for lost, stolen, or damaged cameras. However, serious loss of equipment may weigh against their future participation in this program.
- Point-of-contact/representative is responsible for returning all components of the Meeting OWLS by the agreed-upon deadline. Permission for use beyond this period must be negotiated with Texas Master Naturalist state office.
- Point-of-contact/representative may lend the Meeting OWL to other chapter leaders within a Texas Master Naturalist Chapter. Be sure to keep good records on who has equipment.
- Contact TMN program with any questions: Mary Pearl Meuth – [mpmeuth@tamu.edu](mailto:mpmeuth@tamu.edu)

*I understand and agree to the above guidelines.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Meeting OWL # \_\_\_\_\_

Loaner Period \_\_\_\_\_

Meeting OWL Return Date \_\_\_\_\_